







Session 3 Summary - 22nd May 2023

Agenda	
<p>food</p> 	<p><u>Shared Food</u></p> <p>This week we will be eating grilled chicken, rice and chips and salad.</p>
<p>meeting people</p> 	<p><u>Welcomes</u></p> <p>Introductions to new members</p>
<p>update</p> 	<p><u>Update on</u></p> <ul style="list-style-type: none"> • 'Experience of Adult Social Care Feedback Form • Opening and Closing Letters <p>Opportunity for feedback</p>
<p>support plan</p>  <p>share ideas</p> 	<p><u>Support Plan Development</u></p> <p>Resident Group to look at the Support Plan. How is the Support Plan being used? How do we make the Support Plan better for Residents?</p>
<p>training</p> 	<p>Training and Development for Social Workers</p> <p>As Residents, what would you like to say to newly employed Social Workers?</p> <p>What should social workers know before they join Waltham Forest council?</p>

Action Plan from Meeting

Agenda	Task/updates	Responsible	Completed
Experience of Adult Social Care Feedback Form	<p>Changes have been made following resident feedback.</p> <p>No further changes needed. Feedback Form now used across all teams.</p>	N/A	Completed
Opening and closing letter	<ul style="list-style-type: none"> No further changes to be made on either letters 	EC will be meeting is meeting with all Adult Social Care Managers to implement Open and Closure Letters	Ongoing
	<ul style="list-style-type: none"> Need for a transfer letter as well as Open and Closing letter 	EC to create transfer letter <u>to be shared at next Resident meeting</u>	Outstanding
	<ul style="list-style-type: none"> Envelopes need to be marked 'Important' so residents don't miss them 	EC has altered envelopes to include 'Important'	Completed
Support Plan – Improving the support plan	Group gave thorough insight into how the Support Plan could be improved. This has been shared with Leadership Teams and Managers	Hannah Mensch to implement changes and update group on Monday 17 th July	<p>Outstanding</p> <p>Update on 17th July from HM</p>
Learning and Development – Residents Voice in Social Care Training	<p>Initial discussion on the following:</p> <p>'If a new member of staff were to begin at Waltham Forest Adult</p>	Pheobe from Learning and Development to attend next meeting Monday 26 th June	<p>Outstanding</p> <p>Continued Monday 26th June</p>

	Social Care, what would you like them to know?		
From previous Meetings 22nd May 2023			
Signposting Services Resident Group offered services and information that should be shared with Residents in accessible formats once engaged with ASC	<ul style="list-style-type: none"> Resident Group offered services and information that should be shared with Residents in accessible formats once engaged with ASC EC did grassroots explorations on what is available for ASC signposting. There is nothing official other than direct signposting from social worker or signposting via website. 	<ul style="list-style-type: none"> Emma is continuing to meet with Adult Social Care Teams to collate services for each team and develop a 'Signpost Sheet' for each team 	Outstanding